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CAROL M. ALEXANDER

## BANKRUPTCY SUPPORT SERVICES

*Providing Quality Bankruptcy Support Services for Over Ten Years*

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- CREDITOR MATRIX SERVICES

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DISKETTE PREPARATION

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PREPARATION OF MAILING DATA BASES  
FIRST CLASS MAILING OF NOTICES, ORDERS, ETC.  
FIRST CLASS MAILING OF PLANS

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VOLUNTARY PETITIONS, CHAPTER 7 AND CHAPTER 13  
PROOF OF CLAIM  
INVOLUNTARY PETITIONS

*- Rates Available Upon Request -*

100 Main Street • Penn Yan, NY 14527  
(800) 654-9739 • (315) 536-3010  
E-Mail: lawmail@linkny.com

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**LAWMAIL ORDER FORM**  
**NORTHERN DISTRICT OF OHIO**  
**BANKRUPTCY CREDITOR TRANSFER SERVICE**

This Order, when signed, authorizes LawMail to produce a diskette including the Creditors and Interested Parties submitted with this Order in the bankruptcy case shown below.

Debtor Name(s) \_\_\_\_\_  
Address \_\_\_\_\_  
Debtor SS/Tax ID #(s) \_\_\_\_\_  
Case Number (if available) \_\_\_\_\_ Chapter \_\_\_\_\_  
Bankruptcy Court \_\_\_\_\_  
Address \_\_\_\_\_  
Law Firm \_\_\_\_\_  
Case Attorney \_\_\_\_\_  
Contact \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Special Instructions \_\_\_\_\_

PHONE: 1-800-654-9739 FAX: (315) 536-3010

**INSTRUCTIONS**

**1. COST:**

Multiply the total number of creditors: \_\_\_\_\_ X \$5.50 = \_\_\_\_\_

Make check payable to LawMail. Payment in full must accompany your Order.

**2. TURN-AROUND:** Most transfers are done within 24 hours from receipt of Order.

**3. HOW TO ORDER:**

1. Fill in the blanks on this order form.
2. Send the order form, the list of creditors/interested parties, and a check to:

LawMail  
100 Main Street  
Penn Yan, NY 14527

**TERMS**

1. LawMail will accept a check from the Debtor, however, the firm, *not* the client, is responsible for the payment of fees for LawMail services.
2. LawMail will use only the information the firm provides and does not guarantee the completeness or accuracy of such information. LAWMAIL WILL NOT BE RESPONSIBLE FOR CONSEQUENTIAL OR SPECIAL DAMAGES.

By the signature below, the above terms are accepted:

Firm Name: \_\_\_\_\_  
By: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Signature for Law Firm

**LAWMAIL™**

100 Main Street • Penn Yan, NY 14527  
(800) 654-9739 (phone) • (315) 536-3010 (fax)